



TO COUNCILLOR:

Miss A R Bond
Mrs L M Broadley
M H Charlesworth (Chair)

M L Darr
B Dave
Mrs S Z Haq

K J Loydall JP
Mrs S B Morris

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **CHANGE MANAGEMENT COMMITTEE** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **TUESDAY, 15 JANUARY 2019** at **6.30 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices
Wigston
07 January 2019

Mrs Anne E Court
Chief Executive

<u>ITEM NO.</u>	<u>AGENDA</u>	<u>PAGE NO'S</u>
1.	Apologies for Absence	
2.	Appointment of Substitutes	
	To appoint substitute Members in accordance with Rule 4 of Part 4 of the Constitution.	
3.	Declarations of Interest	
	Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.	
4.	Minutes of the Previous Meeting	1 - 4
	To read, confirm and sign the minutes of the previous meeting in accordance with Rule 17 of Part 4 of the Constitution.	
5.	Action List Arising from the Meeting	5
	To read, confirm and note the Action List arising from the previous meeting.	
6.	Petitions and Deputations	
	To receive any Petitions and, or, Deputations in accordance with Rule 24 of Part 4 of the Constitution.	



- 7. Review of the Council's Constitution Update (January 2019)** **6 - 9**
Report of the Senior Democratic Services Officer / Legal Officer
- 8. Introduction of Paperless Committee Meetings** **10 - 15**
Report of the Democratic & Electoral Services Manager
- 9. Absence Management (Q3 2017/18 v Q3 2018/19)** **16 - 21**
Report of the Head of People & Performance
- 10. Exclusion of the Press and Public**
The press and public are likely to be excluded from the remainder of the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information) during consideration of the item(s) below on the grounds that it involves the likely disclosure of exempt information, as defined in the respective paragraph(s) 1, 2 and 3 of Part 1 of Schedule 12A of the Act and, in all the circumstances, the public interest in maintaining the exempt item(s) outweighs the public interest in disclosing the information.
- 11. Facing the Future (Verbal Presentation)**
Verbal Presentation of the Chief Executive

For more information, please contact:

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