

Oadby & Wigston BOROUGH COUNCIL

Law & Governance **Democratic Services**

TO COUNCILLOR:

Miss A R Bond Mrs L M Broadley M H Charlesworth (Chair)

M L Darr B Dave Mrs S Z Haq

K J Loydall JP Mrs S B Morris

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **CHANGE MANAGEMENT COMMITTEE** to be held at the COUNCIL OFFICES, STATION ROAD, WIGSTON on TUESDAY, 15 JANUARY 2019 at **6.30 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices Wigston 07 January 2019

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Mrs Anne E Court Chief Executive

ITEM NO.

AGENDA

PAGE NO'S

1. **Apologies for Absence**

2. **Appointment of Substitutes**

To appoint substitute Members in accordance with Rule 4 of Part 4 of the Constitution.

Declarations of Interest 3.

Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.

4. **Minutes of the Previous Meeting**

To read, confirm and sign the minutes of the previous meeting in accordance with Rule 17 of Part 4 of the Constitution.

5. Action List Arising from the Meeting

To read, confirm and note the Action List arising from the previous meeting.

6. **Petitions and Deputations**

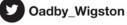
To receive any Petitions and, or, Deputations in accordance with Rule 24 of Part 4 of the Constitution.



Customer Service Centre: 40 Bell Street, Wigston, Leicestershire LE18 1AD Council Offices: Station Road, Wigston, Leicestershire LE18 2DR Tel: (0116) 288 8961 Fax: (0116) 288 7828



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7.	Review of the Council's Constitution Update (January 2019)	6 - 9
	Report of the Senior Democratic Services Officer / Legal Officer	
8.	Introduction of Paperless Committee Meetings	10 - 15
	Report of the Democratic & Electoral Services Manager	
9.	Absence Management (Q3 2017/18 v Q3 2018/19)	16 - 21
	Report of the Head of People & Performance	

10. Exclusion of the Press and Public

The press and public are likely to be excluded from the remainder of the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information) during consideration of the item(s) below on the grounds that it involves the likely disclosure of exempt information, as defined in the respective paragraph(s) 1, 2 and 3 of Part 1 of Schedule 12A of the Act and, in all the circumstances, the public interest in maintaining the exempt item(s) outweighs the public interest in disclosing the information.

11. Facing the Future (Verbal Presentation)

Verbal Presentation of the Chief Executive

For more information, please contact:

Democratic Services

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t: (0116) 257 2775 e: democratic.services@oadby-wigston.gov.uk